

How to Join Pivot

STEP 1: Type pivot.proquest.com (no www) into the URL box in a browser when (a) using your work desktop or (b) logged into the ncat.edu network.

- At the first screen, the banner at the top should say “North Carolina A&T State University.” If it doesn’t, you should use a computer that’s part of the ncat.edu network the first time you login or sign up for Pivot.

STEP 2: Click on “Sign up” at the top right of the screen.

STEP 3: Type your name, institutional email address, and a password (use any password for now; DORED is currently negotiating to have NC A&T’s OneID username and password work for Pivot as well), and re-type the password. Click on the blue button “Create my account.”

STEP 4: Pivot may respond in any of several ways:

- (a) Pivot may say “Welcome” and explain that a confirmation email has been sent to your institutional email account. You will then need to open your email account and click on the confirmation link within a set time to activate your Pivot account. If the link isn’t clicked within the set time, you will need to go through Steps 1-3 again.
- (b) Pivot may say “This email is in use.” If that is the case, you will be asked to try “Password Recovery.”
- (c) If you have a distinctive name and you are coming from another institution where you had a Pivot account, Pivot may say “Is this you?” and provide guidance on how to move your Pivot account to NC A&T.

As a reminder, you can use Pivot’s “Profiles” tab to find collaborators here at NC A&T or at other institutions, complete your own profile so you can be found by others, and/or use Pivot’s “Funding” tab to search for funding opportunities or save searches as alerts that bring funding information to your inbox once a week. Nina Exner in Bluford Library and Paul Tuttle in DORED offer “Finding Funding” workshops each semester; you can also request individual assistance in searching for funding, setting up alerts, or completing your profile.

NOTE: If you have any problems signing up for Pivot or using Pivot, contact Paul Tuttle, Director of Proposal Development here at NC A&T, at petuttle@ncat.edu or (336) 398-8654 (8-8654 if on campus).

Additional user tips are available at <https://www.youtube.com/user/ProQuestPivot>.