

Division of Research and Economic Development (DORED)

ACRONYMS and GLOSSARY

Revised 8/1/11

Office of Sponsored Programs (OSP)

Advisor:

A faculty member, often assigned by the graduate program, to help students select courses and to direct their theses or dissertations.

AO: Authorized Official

AOR: Authorized Organization Representative

BAA: Broad Agency Announcement

BCF: Budget Create Form

BRF: Budget Revision Form

C&G: Contracts & Grants

Co-PI: Co-Principal Investigators

This designation refers to individuals who share the responsibility for the conduct of the study with the Principal Investigator and therefore require the same qualifications as the Lead PI.

CHES Codes: Consortium for Higher Education Software Services

CIP Codes: Classification of Instructional Programs

DORED: Division of Research and Economic Development

DUNS No.: Data Universal Number System (No. 07-157-6482)

EIN / FEIN: Employer Identification Number / Federal Employer Identification Number

F&A Costs: Facilities & Administrative Costs

FB: Fringe Benefits

FDA: Food and Drug Administration

Federal Agencies: There are 29 Federal government agencies that sponsor scholarly, professional, and creative activities. Major sponsors of research at NCA&T are:

- **DOC** Department of Commerce
- **DOT** Department of Transportation
- **DTRA** Defense Technical Reduction Agency
- **DoD** Department of Defense
- **DOE** Department of Energy
- **DHHS** Department of Health and Human Services
- **DHS** Department of Homeland Security
- **DTRA** Defense Threat Reduction Agency
- **EPA:** Environmental Protection Agency
- **GSA** General Services Administration
- **HHS** US Department of Health and Human Services
- **HUD** Department of Housing and Urban Development
- **NASA** National Aeronautics and Space Administration
- **NEH** National Endowment for the Humanities
- **NIH** National Institutes of Health
- **NSF** National Science Foundation
- **NOAA** National Oceanic and Atmospheric Administration
- **ONR** Office of Naval Research
- **SBA** Small Business Administration
- **USAID** United States Agency for International Development
- **USDA** United States Department of Agriculture
- **USDE** United States Department of Education

FEDX: Federal Express

FY: Fiscal Year

GA: Grants Administrator

GAN: Grant Award Notification

HBCU: Historically Black Colleges and Universities

IQID: Indefinite Quantity Indefinite Delivery

Investigator/Project Coordinator/Research Staff:

This title designates key personnel for a project, but without the oversight responsibility of a Lead Principal Investigator or co-principal investigator. Faculty members may be listed as Investigators if their role on the study is not that of PI or Co-PI.

Lead PI: Lead Principal Investigator:

The individual primarily responsible for the conduct of a research study. This responsibility includes the direction of research activity, management of personnel and administrative requirements, and adherence to relevant policies and regulations (institutional, state and federal).

If you are a Master's or PhD student submitting your thesis or dissertation for IRB approval, you may be listed as the Lead Principal Investigator. Your thesis or dissertation chair/advisor should be listed as the advisor on your IRB application. Undergraduate students working on a senior thesis or other class research project, may list themselves as the Principal Investigator. The faculty member who is advising on the research should be listed as faculty advisor.

LOI: Letter of Intent

Mentor:

A counselor and guide that influences students' behavior, habits and performance and shares academic and professional protocol, knowledge and skills. (Gregory D. Goins, PhD)

MTDC Modified Total Direct Cost

NCE: No Cost Extension

NOI: Notice of Intent

OSP: Office of Sponsored Programs

PD: Project Director

PI: Principal Investigator

R&D: Research & Development

RAMSES: Research Administration Management System & Electronic Submission
Electronic system used by most UNC institutions for administration of sponsored programs including proposal submission, authorization and award.

RFAs / RFPs / RFQs:**Requests for Applications / Requests for Proposals / Requests for Quotations**

Solicitations for applications, proposals or price quotations by sponsor organizations.

SF: Standard Form

SO: Signing Official

SPO: Sponsored Program Office

Sponsor:

An organization that provides external funding to finance scholarly, professional, and creative activities through such funding instruments as grants, contracts, cooperative agreements or other agreements deemed appropriate by the UNC Board of Governors.

Sponsored Programs:

Scholarly, professional, and creative activities that are funded by external organizations.

STEM: Science, Technology, Engineering and Math

TDC: Total Direct Costs

VC: Vice Chancellor

Office of Research Compliance & Ethics

- AAALAC:** Association for Assessment and Accreditation for Laboratory Animal Care, Intl
- ABSL:** Animal Biosafety Level
- ACAP:** Animal Care Application
System for online submission and tracking of animal research protocols, notifying investigators of committee findings after review.
- ACUP:** Animal Care and Use Program
- APHIS:** Animal and Plant Health Inspection Service, USDA
- AV:** Attending Veterinarian
- AWA:** Animal Welfare Act
- AWRs:** Animal Welfare Regulations
- BMBL:** Biosafety in Microbiological and Biomedical Laboratories
- BSC:** Biosafety Cabinet
- BSL:** Biosafety Level
- BSO:** Biosafety Officer
- CITI:** Collaborative IRB Training Initiative:
Training modules offered through the University of Miami
- COI:** Conflict of Interest
- Compliance Officer:**
The administrator responsible for overseeing the research compliance committees.
- EAR:** Export Administration Regulations for export control
- ECCN:** Export Control Classification Number or product number
- Export Control:**
U.S. federal laws and regulations that regulate the export of strategically important products, services and technologies to foreign persons.
- FOIA:** Freedom of Information Act
- FWA:** Federal Wide Assurance
The Institutional Review Board certification filed with DHHS/ Office of Human Research Protections
- GLP:** Good Laboratory Practices
- HEPA:** High Efficiency Particulate Air (Filter)

IACUC: Institutional Animal Care and Use Committee

Approves research involving the use of animals in research.

IBC: Institutional Biosafety Committee

Approves research involving the use of DNA and select agents.

ICEEB: Interdisciplinary Center for Entrepreneurship and E-Business

IO: Institutional Official

IRB: Institutional Review Board:

Approves research involving human subjects.

IRB Uploads: Online:

System for on-line submission of human subjects protocol applications.

IRBIS: IRB Information System:

Electronic system for tracking human subjects protocol applications and to notify investigators of committee findings after review.

ITAR: International Traffic in Arms Regulations for export control

NCABR: North Carolina Association for Biomedical Research

NIH: National Institutes of Health

OBA: Office of Biotechnology Activities (NIH)

OH&SP: Occupational Health & Safety Program

OLAW: Office of Laboratory Animal Welfare (NIH)

PETA: People for the Ethical Treatment of Animals

PHS: US Public Health Service

RCR: Responsible Conduct in Research

Responsible Conduct in Research (RCR): Involves training on how to avoid actions that constitute research misconduct.

RG: Risk Group

RSC: Radiation Safety Committee:

Approves research involving the use of radioisotopes and laser equipment.

RSO: Radiation Safety Officer

Office of Outreach, Technology Transfers and Economic Development

AUTM: Association of University Technology Managers

Bayh-Dole Act:

Adopted in 1980, the legislation gave universities, small businesses, and non-profits intellectual property control of their inventions and other intellectual property that results from federal funding.

CAGE Code: Commercial and Government Entity Code (7N746)

CED: Center for Entrepreneurial Development (NC)

CEO: Chief Executive Officer

CFO: Chief Financial Officer

C of C: Chamber of Commerce

COIN: Center of Innovation in Nanobiotechnology

COO: Chief Operating Officer

Copyright: ©:

Protection given to original works of authorship fixed in any tangible medium of expression, giving the holder of the copyright the exclusive right to reproduce, adapt, distribute, perform, make derivative works, and display the work. Software is a common copyrighted work in an academic setting.

CSO: Chief Scientific Officer

DUNS: Data Universal Number System (071576482)

FEC: Fully Executed Copy

G&A: General & Administration Fee (= F&A)

GEDA: Greensboro Economic development Alliance

GMA: Greensboro Merchants Association

ID/IQ: Indefinite Delivery / Indefinite Quantity

Inter-Institutional Agreement (IIA):

Must be used when University materials are co-owned or licensed with another university.

IP: Intellectual Property

LES: Licensing Executives Society

License:

Legal permission granted by the owner to allow another party to use the intellectual property.

License Agreement:

Provides the company certain rights to University Intellectual Property, in return for commercialization efforts and payments to the University.

Licensee:

A for-profit, privately held company to which the University licenses or assigns intellectual property rights in University-owned technology.

Material Transfer Agreements (MTA):

Are used when University materials are transferred to a company or another university for further evaluation or development.

MOU: Memorandum of Understanding

NAICS: North American Industry Classification System (611310)

NCBC: North Carolina Biotechnology Center

NCE: Nussbaum Center for Entrepreneurship

NCMBC: North Carolina Military Business Center

NCMF: North Carolina Military Foundation

Non-Disclosure Agreement (NDA) or Confidential Disclosure Agreement (CDA):

A legal contract to protect information considered to be proprietary or confidential. The parties agree not to disclose information covered by the agreement.

OA: Office Action (by USPTO examiner)

OED: Office of Economic Development

OCI: Organizational Conflict of Interest

OTT: Office of Technology Transfer

Patent:

Grant of property rights on new, useful, and non-obvious inventions by the U.S. Government through the U.S. Patent and Trademark Office (USPTO). The grant of a patent excludes others from making, using, selling, offering to sell, or importing the invention in the United States. Additional information on patents and trademarks can be found at www.uspto.gov.

PEC: Partially Executed Copy

Prior Art:

The total body of knowledge including publications and patents, which teaches or otherwise relates directly to an invention. This is the primary criterion in determining the patentability of a new invention.

Provisional Patent Application:

A strategy to preserve your rights for one-year during which a decision must be made whether to file a regular patent application. A Provisional Patent Application is not examined but must serve as the priority date for later-filed applications.

PTP: Piedmont Triad Partnership

Public Disclosure:

Any communication to a person not obligated to keep the information confidential which provides the details that enable them to recreate your discovery. Public disclosures include: oral presentations, abstracts, posters, papers, theses, awarded grant applications, Web sites, emails, blogs, and even a confidential conversation that occurs in public.

Reps & Certs: Representations & Certifications

SBIR: Small Business Innovation Research

SBTDC: Small Business Technology Development Center

SIC: Standard Industrial Classification (8221)

SM: Salesmark

SOW: Statement of Work

SSTI: State Science & Technology Institute

STO: Science & Technical Officer

STTR Small Business Technology Transfer Research

T2S: Technology Transfer Society

TA: Teaming Agreement

TM: Trademark:

Registered Trademark: ®:

Protection given to any distinctive word, name, symbol, or device, or any combination used, in commerce to identify and distinguish the goods of one manufacturer or seller from goods manufactured or sold by others.

Trade Secret:

Protection given to a formula, process, device, or other business information that is kept confidential to maintain an advantage over competitors.

UEDA: University Economic Development Association

USPTO: United States Patent & Trademark Office