

## Division of Research and Economic Development (DORED)

### ACRONYMS and GLOSSARY

Revised 8/1/11

#### Office of Sponsored Programs (OSP)

**Advisor:**

A faculty member, often assigned by the graduate program, to help students select courses and to direct their theses or dissertations.

**AO:** Authorized Official

**AOR:** Authorized Organization Representative

**BAA:** Broad Agency Announcement

**BCF:** Budget Create Form

**BRF:** Budget Revision Form

**C&G:** Contracts & Grants

**Co-PI:** Co-Principal Investigators

This designation refers to individuals who share the responsibility for the conduct of the study with the Principal Investigator and therefore require the same qualifications as the Lead PI.

**CHES Codes:** Consortium for Higher Education Software Services

**CIP Codes:** Classification of Instructional Programs

**DORED:** Division of Research and Economic Development

**DUNS No.:** Data Universal Number System (No. 07-157-6482)

**EIN / FEIN:** Employer Identification Number / Federal Employer Identification Number

**F&A Costs:** Facilities & Administrative Costs

**FB:** Fringe Benefits

**FDA:** Food and Drug Administration

**Federal Agencies:** There are 29 Federal government agencies that sponsor scholarly, professional, and creative activities. Major sponsors of research at NCA&T are:

- **DOC** Department of Commerce
- **DOT** Department of Transportation
- **DTRA** Defense Technical Reduction Agency
- **DoD** Department of Defense
- **DOE** Department of Energy
- **DHHS** Department of Health and Human Services
- **DHS** Department of Homeland Security
- **DTRA** Defense Threat Reduction Agency
- **EPA:** Environmental Protection Agency
- **GSA** General Services Administration
- **HHS** US Department of Health and Human Services
- **HUD** Department of Housing and Urban Development
- **NASA** National Aeronautics and Space Administration
- **NEH** National Endowment for the Humanities
- **NIH** National Institutes of Health
- **NSF** National Science Foundation
- **NOAA** National Oceanic and Atmospheric Administration
- **ONR** Office of Naval Research
- **SBA** Small Business Administration
- **USAID** United States Agency for International Development
- **USDA** United States Department of Agriculture
- **USDE** United States Department of Education

**FEDX:** Federal Express

**FY:** Fiscal Year

**GA:** Grants Administrator

**GAN:** Grant Award Notification

**HBCU:** Historically Black Colleges and Universities

**IQID:** Indefinite Quantity Indefinite Delivery

**Investigator/Project Coordinator/Research Staff:**

This title designates key personnel for a project, but without the oversight responsibility of a Lead Principal Investigator or co-principal investigator. Faculty members may be listed as Investigators if their role on the study is not that of PI or Co-PI.

**Lead PI: Lead Principal Investigator:**

The individual primarily responsible for the conduct of a research study. This responsibility includes the direction of research activity, management of personnel and administrative requirements, and adherence to relevant policies and regulations (institutional, state and federal).

*If you are a Master's or PhD student submitting your thesis or dissertation for IRB approval, you may be listed as the Lead Principal Investigator. Your thesis or dissertation chair/advisor should be listed as the advisor on your IRB application. Undergraduate students working on a senior thesis or other class research project, may list themselves as the Principal Investigator. The faculty member who is advising on the research should be listed as faculty advisor.*

**LOI:** Letter of Intent

**Mentor:**

A counselor and guide that influences students' behavior, habits and performance and shares academic and professional protocol, knowledge and skills. (Gregory D. Goins, PhD)

**MTDC** Modified Total Direct Cost

**NCE:** No Cost Extension

**NOI:** Notice of Intent

**OSP:** Office of Sponsored Programs

**PD:** Project Director

**PI:** Principal Investigator

**R&D:** Research & Development

**RAMSES:** Research Administration Management System & Electronic Submission  
Electronic system used by most UNC institutions for administration of sponsored programs including proposal submission, authorization and award.

**RFAs / RFPs / RFQs:****Requests for Applications / Requests for Proposals / Requests for Quotations**

Solicitations for applications, proposals or price quotations by sponsor organizations.

**SF:** Standard Form

**SO:** Signing Official

**SPO:** Sponsored Program Office

**Sponsor:**

An organization that provides external funding to finance scholarly, professional, and creative activities through such funding instruments as grants, contracts, cooperative agreements or other agreements deemed appropriate by the UNC Board of Governors.

**Sponsored Programs:**

Scholarly, professional, and creative activities that are funded by external organizations.

**STEM:** Science, Technology, Engineering and Math

**TDC:** Total Direct Costs

**VC:** Vice Chancellor

## Office of Research Compliance & Ethics

- AAALAC:** Association for Assessment and Accreditation for Laboratory Animal Care, Intl
- ABSL:** Animal Biosafety Level
- ACAP:** Animal Care Application  
System for online submission and tracking of animal research protocols, notifying investigators of committee findings after review.
- ACUP:** Animal Care and Use Program
- APHIS:** Animal and Plant Health Inspection Service, USDA
- AV:** Attending Veterinarian
- AWA:** Animal Welfare Act
- AWRs:** Animal Welfare Regulations
- BMBL:** Biosafety in Microbiological and Biomedical Laboratories
- BSC:** Biosafety Cabinet
- BSL:** Biosafety Level
- BSO:** Biosafety Officer
- CITI:** Collaborative IRB Training Initiative:  
Training modules offered through the University of Miami
- COI:** Conflict of Interest
- Compliance Officer:**  
The administrator responsible for overseeing the research compliance committees.
- EAR:** Export Administration Regulations for export control
- ECCN:** Export Control Classification Number or product number
- Export Control:**  
U.S. federal laws and regulations that regulate the export of strategically important products, services and technologies to foreign persons.
- FOIA:** Freedom of Information Act
- FWA:** Federal Wide Assurance  
The Institutional Review Board certification filed with DHHS/ Office of Human Research Protections
- GLP:** Good Laboratory Practices
- HEPA:** High Efficiency Particulate Air (Filter)

**IACUC:** Institutional Animal Care and Use Committee

Approves research involving the use of animals in research.

**IBC:** Institutional Biosafety Committee

Approves research involving the use of DNA and select agents.

**ICEEB:** Interdisciplinary Center for Entrepreneurship and E-Business

**IO:** Institutional Official

**IRB:** Institutional Review Board:

Approves research involving human subjects.

**IRB Uploads: Online:**

System for on-line submission of human subjects protocol applications.

**IRBIS:** IRB Information System:

Electronic system for tracking human subjects protocol applications and to notify investigators of committee findings after review.

**ITAR:** International Traffic in Arms Regulations for export control

**NCABR:** North Carolina Association for Biomedical Research

**NIH:** National Institutes of Health

**OBA:** Office of Biotechnology Activities (NIH)

**OH&SP:** Occupational Health & Safety Program

**OLAW:** Office of Laboratory Animal Welfare (NIH)

**PETA:** People for the Ethical Treatment of Animals

**PHS:** US Public Health Service

**RCR:** Responsible Conduct in Research

**Responsible Conduct in Research (RCR):** Involves training on how to avoid actions that constitute research misconduct.

**RG:** Risk Group

**RSC:** Radiation Safety Committee:

Approves research involving the use of radioisotopes and laser equipment.

**RSO:** Radiation Safety Officer

## **Office of Outreach, Technology Transfers and Economic Development**

**AUTM:** Association of University Technology Managers

**Bayh-Dole Act:**

Adopted in 1980, the legislation gave universities, small businesses, and non-profits intellectual property control of their inventions and other intellectual property that results from federal funding.

**CAGE Code:** Commercial and Government Entity Code (7N746)

**CED:** Center for Entrepreneurial Development (NC)

**CEO:** Chief Executive Officer

**CFO:** Chief Financial Officer

**C of C:** Chamber of Commerce

**COIN:** Center of Innovation in Nanobiotechnology

**COO:** Chief Operating Officer

**Copyright: ©:**

Protection given to original works of authorship fixed in any tangible medium of expression, giving the holder of the copyright the exclusive right to reproduce, adapt, distribute, perform, make derivative works, and display the work. Software is a common copyrighted work in an academic setting.

**CSO:** Chief Scientific Officer

**DUNS:** Data Universal Number System (071576482)

**FEC:** Fully Executed Copy

**G&A:** General & Administration Fee (= F&A)

**GEDA:** Greensboro Economic development Alliance

**GMA:** Greensboro Merchants Association

**ID/IQ:** Indefinite Delivery / Indefinite Quantity

**Inter-Institutional Agreement (IIA):**

Must be used when University materials are co-owned or licensed with another university.

**IP:** Intellectual Property

**LES:** Licensing Executives Society

**License:**

Legal permission granted by the owner to allow another party to use the intellectual property.

**License Agreement:**

Provides the company certain rights to University Intellectual Property, in return for commercialization efforts and payments to the University.

**Licensee:**

A for-profit, privately held company to which the University licenses or assigns intellectual property rights in University-owned technology.

**Material Transfer Agreements (MTA):**

Are used when University materials are transferred to a company or another university for further evaluation or development.

**MOU:** Memorandum of Understanding

**NAICS:** North American Industry Classification System (611310)

**NCBC:** North Carolina Biotechnology Center

**NCE:** Nussbaum Center for Entrepreneurship

**NCMBC:** North Carolina Military Business Center

**NCMF:** North Carolina Military Foundation

**Non-Disclosure Agreement (NDA) or Confidential Disclosure Agreement (CDA):**

A legal contract to protect information considered to be proprietary or confidential. The parties agree not to disclose information covered by the agreement.

**OA:** Office Action (by USPTO examiner)

**OED:** Office of Economic Development

**OCI:** Organizational Conflict of Interest

**OTT:** Office of Technology Transfer

**Patent:**

Grant of property rights on new, useful, and non-obvious inventions by the U.S. Government through the U.S. Patent and Trademark Office (USPTO). The grant of a patent excludes others from making, using, selling, offering to sell, or importing the invention in the United States. Additional information on patents and trademarks can be found at [www.uspto.gov](http://www.uspto.gov).

**PEC:** Partially Executed Copy

**Prior Art:**

The total body of knowledge including publications and patents, which teaches or otherwise relates directly to an invention. This is the primary criterion in determining the patentability of a new invention.

**Provisional Patent Application:**

A strategy to preserve your rights for one-year during which a decision must be made whether to file a regular patent application. A Provisional Patent Application is not examined but must serve as the priority date for later-filed applications.

**PTP:** Piedmont Triad Partnership

**Public Disclosure:**

Any communication to a person not obligated to keep the information confidential which provides the details that enable them to recreate your discovery. Public disclosures include: oral presentations, abstracts, posters, papers, theses, awarded grant applications, Web sites, emails, blogs, and even a confidential conversation that occurs in public.

**Reps & Certs:** Representations & Certifications

**SBIR:** Small Business Innovation Research

**SBTDC:** Small Business Technology Development Center

**SIC:** Standard Industrial Classification (8221)

**SM:** Salesmark

**SOW:** Statement of Work

**SSTI:** State Science & Technology Institute

**STO:** Science & Technical Officer

**STTR** Small Business Technology Transfer Research

**T2S:** Technology Transfer Society

**TA:** Teaming Agreement

**TM:** Trademark:

**Registered Trademark: ®:**

Protection given to any distinctive word, name, symbol, or device, or any combination used, in commerce to identify and distinguish the goods of one manufacturer or seller from goods manufactured or sold by others.

**Trade Secret:**

Protection given to a formula, process, device, or other business information that is kept confidential to maintain an advantage over competitors.

**UEDA:** University Economic Development Association

**USPTO:** United States Patent & Trademark Office