Non-Tenure Track Faculty (NTTF) Promotion Calendar 2021-2022

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<th>DATE</th>
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| On or before the first College meeting of the Fall semester | • Department Chair shall distribute university NTTF Promotion Policy and departmental NTTF review standards to all non-tenure track faculty in the respective department.  
  • Deans shall distribute written college NTTF review standards to all NTTF in the respective College. |
| November 17, 2021           | Non-tenure track faculty seeking promotion shall notify department chair in writing of intent to apply for promotion to an NTTF rank.          |
| December 2, 2021            | Department Chairs and Colleges shall designate the NTTF Review Committees at the respective levels.                                           |
| January 30, 2022            | **Deadline for candidate to upload their portfolio to the electronic portal. Candidate will have no further upload access to the application or the portal after this date.** |
| January 31, 2022 - February 28, 2022 | Department NTTF Review Committee reviews the candidate portfolio, records a vote, uploads recommendation to portal, and notifies the candidate.  
  Candidate has the right to submit a written response but must do so within 10 days of being notified of the decision. |
| March 1, 2022 – March 31, 2022 | College NTTF Review Committee reviews the candidate, records a vote, makes a recommendation to the Dean, uploads the recommendation to the portal, and notifies the candidate.  
  Candidate has the right to submit a written response but must do so within 10 days of being notified of the decision. |
| April 1, 2022 - April 30, 2022 | Dean reviews the portfolio and makes recommendation to the Provost, uploads it to the portal, and notifies the candidate.  
  Candidate has the right to submit a written response but must do so within 10 days of being notified of the decision. |
| June 6, 2022                | Provost or Provost’s Designee reviews the Dean’s recommendation, makes the final decision and notifies the candidate of the decision in writing. |

**NTTF Positions:**

- NTTF Full-time Instructor to Tenure Track Position ("...for individuals who are waiting to complete eligibility requirements for a tenure track position."). See NTTF policy.
  - Master’s Level
    - Lecturer to Senior Lecturer
    - Senior Lecturer to Principal Lecturer
  - Doctoral Level/Terminal Degree in Field
    - Teaching Assistant Professor to Teaching Associate Professor
    - Teaching Associate Professor to Teaching Professor
    - Research Assistant Professor to Research Associate Professor
    - Research Associate Professor to Research Professor
    - Clinical Assistant Professor to Clinical Associate Professor
    - Clinical Associate Professor to Clinical Professor
    - Assistant Professor of Practice to Associate Professor of Practice
    - Associate Professor of Practice to Professor of Practice