



# North Carolina A&T State University

## Title IV Authorization Release Non-Institutional Charges and Prior Year Charges Form

Name: \_\_\_\_\_ Banner ID: 950 \_\_\_\_\_  
Last First MI

All students who receive TITLE IV funds (Pell, SEOG, TEACH, Perkins, Federal Direct Student Loans) are required to complete a Title IV Authorization form. Your authorization instructs the University how to apply excess Title IV funds (i.e., refunds) to your student account.

### Why You Are Required to Complete This Form

Federal regulations require NC A&T to apply Title IV funds to qualifying educational charges, such as current tuition, fees, and on-campus room and board. Also included are other fees such as: lab fees, workshops, university registration fees, facilities usage fees, and other specialized departmental or college fees associated directly with taking a class. Any Title IV funds remaining after these charges have been paid are called "excess Title IV funds" and may be refunded to you.

Rather than leave a balance due on your account for other non-qualifying, non-institutional charges such as bookstore charges, housing damages, parking fines, library fines, breakage fees, returned check fees, medical charges or any charges not directly tied to taking a class, you may authorize the University to apply excess Title IV funds to cover these charges. **You may also authorize the University to use excess Title IV funds to help cover up to \$200 of prior year charges.**

To avoid confusion regarding the payment of outstanding charges and leaving a balance on your account, we suggest that you authorize NC A&T to apply any excess Title IV funds to all charges.

### **Current Term Charges**

**Yes, I authorize** NC A&T to apply my federal and state financial aid to all outstanding charges, qualifying and non-qualifying, on my student account. After all charges are paid, I will receive a refund of the excess overpaid to all non-qualifying charges.

**No, I do not authorize** NC A&T to apply my excess federal and state financial aid to any non-qualifying charges. I understand that I will be refunded the excess Title IV aid and will be billed for any outstanding non-qualifying charges on my student account.

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### **Prior Year Charges**

I authorize NC A&T to apply my federal and state financial aid to pay up to \$200 of my prior year charges after all current year charges are paid.

**Yes, I authorize**       **No, I do not authorize**

I understand that my authorizations will remain in effect while I am enrolled at NC A&T and that I may cancel or modify my authorizations at any time by contacting the Treasurer's Office.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Deliver by mail, e-mail, fax, or in person:**  
North Carolina A & T State University, Treasurer's Office  
1601 East Market Street, Greensboro, NC 27411  
Fax #: 336-334-7208  
Email: treasoff@ncat.edu