POLICY/PROCEDURES FOR GAMEDAY MERCHANDISE VENDING

1. Booth/Space Setup for Game Day:
   • All Merchandise Vending Booth/Spaces are location inside Aggie Stadium.
   • All Merchandise Vending at North Carolina A&T State University must be approved by the Office of Auxiliary Services

2. Persons, firms or organizations wanting to conduct sales activities or business solicitations at the stadium or on campus must submit a “Vending Application” to the Office of Auxiliary Services.

3. The University Vending Coordinator will review the application and notify the vendor of the status of their request. To legally vend, a permit must be secured through Auxiliary Services.

4. Approved vendors must pay a vending fee to set-up. The fee must be paid by money order, credit card or cash before selling is permitted.

5. PAYMENT IN FULL MUST BE RECEIVED BEFORE VENDING DATE.

6. All set-up material is to be provided by the vendor, including tables. Vendors are allowed only two (2) eight foot tables @ stadium. Two (2) six foot tables on campus.

7. All tables must be covered with a tablecloth provided by Campus Enterprises. All Campus Enterprises tablecloths will be collected at the end of the 3rd quarter of each event.

8. Stadium vending permit(s) will be issued prior to the day of set-up. A valid vending permit must be displayed at all times.

9. A maximum of three vending permits will be issued for Stadium Vending. Each person in your party must enter through Lot A-4 at the same time and exit through Gate #10.

10. Vending is restricted to your assigned space ONLY!

11. Tobacco, alcoholic beverages, and other prohibited substances are not permitted for sale, information or sampling.

12. Wireless connection provided @ stadium. Please contact Campus Enterprises three (3) working days prior to game date to request this service.

13. The University is not responsible for unforeseen circumstances, or sales in the event of inclement weather. NO REFUNDS.

14. Any violation of these terms & conditions will result in having your vending privilege revoked.