



Center for Academic Excellence
ADVISING REGISTRATION APPOINTMENT

CHECKLIST

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- Arrange an appointment with Academic Advisor
Date: _____ Time: _____
 - Print Unofficial Transcript from Aggie Access
 - Print Major/Intended Major Curriculum Guide from the University Website or pick up from department
 - Write grades beside courses listed on curriculum guide that have already been taken/passed
 - Complete Proposed Schedule Form listing courses for the next semester, including alternates
 - Make a list of questions to ask your Academic Advisor
 - Arrive on time to meet your Academic Advisor
 - Attain answers to your questions
 - Obtain your alternate pin from your Academic Advisor
 - Check the HOLDS on your account
 - Comply with the departments relating to the HOLDS
 - Register during your time ticket
 - View and print your class schedule and fee assessment
 - Pay bills by deadlines
 - Review your schedule a week before classes begin