North Carolina A&T State University Police & Public Safety
Commendation and Complaint Form

Please complete all information as thoroughly and accurately as possible, providing as much detail as you can remember.

**Type of Report**
- [ ] Commendation
- [ ] Compliant
- [ ] Suggestion

**Information about you**

Last Name________________________First Name____________________Middle Initial ______

Address (street, city, state)
_________________________________________________________________________________

Day Phone_________________Evening Phone_________________E-mail_____________________

**Information about the incident**

Date of Incident __________Time________

Location
________________________________________________________________________________

**Information about UPD employee(s) involved**

Name ______________________ Or Description____________________________

**Briefly Describe what happened**
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
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________________________________________________________________________________

ADMIN-002
While we encourage the reporting of legitimate complaints, if you knowingly make a false report to law enforcement authorities of a crime or other incident, you can be charged criminally. Filing a complaint against a police employee will not lessen or otherwise affect the outcome of any criminal case in which you may be involved.

I affirm that the information provided in this statement is true and factual to the best of my knowledge. I understand that it may be necessary for me to be interviewed or to provide other assistance during the investigation of a complaint.

Name (Printed) _________________________________
Signature_______________________________________
Date___________

This form can be printed and mailed to:

NC A&T University Police & Public Safety
Attention: Charles E. Wilson, Jr. Chief of Police
406 Laurel St. (Ward Hall)
Greensboro, NC 27411

Or faxed to:
(336) 334-7980