

CAPACITY BUILDING | PROJECT DATES | TIMELINE

2021 - 2022 >>>

***** REMINDER: Have Ag Communications to edit your 2nd draft after addressing Reviewers' comments *****

***** Associate Dean for Research Denoted as ADR (Copy Ms. McCall)******

DATE	ACTIVITY	TIME	TO WHOM	LOCATION
Monday, December 6, 2021	CBG Notice of Intent Due to Chairs	COB	Chair	Department Chair's Office
Friday, December 10, 2021	CBG Notice of Intent Due to ADR	COB	ADR	Agricultural Research Program
Monday, March 28, 2022	Faculty submit 1st draft proposal to Department Chair	COB	Chair	Department Chair's Office
Monday, April 11, 2022	Department Chair submit 1st draft to ADR (MS Word version only.)	COB	ADR	Agricultural Research Program
Monday, April 18, 2022	Proposals sent to External Review Panel for evaluation	COB	External Review Panel*	
Friday, May 13, 2022	External Review Panel submit completed online evaluation forms	COB	ADR	Online
Wednesday, June 1, 2022	12 proposals selected for submissions to NIFA. PI's notified of projects recommended for advancement to NIFA.	COB		
Thursday, June 2, 2022	Notify 2 alternates with next steps and provide Reviewers' feedback (Alternates do not submit NOI to DORED)	COB		
Friday, June 3, 2022	Alternates must accept continuance as an "Alternate"	COB	ADR	Agricultural Research Program
Monday, June 13, 2022	Submit Notice of Intent to DORED. Copy Donna Robertson and Dr. Helen Kiss.	COB	DORED / Grants Administrator / Research Development Manager	DORED / Donna Robertson / Dr. Helen Kiss
Friday, June 24, 2022	Create workspace (accepted projects only)	COB	Workspace	Workspace
Monday, July 1, 2022	2nd draft of selected proposals due to ADR	COB		Agricultural Research Program
Mon., July 11 - Fri., July 22, 2022	Review revised proposals		ADR	Agricultural Research Program
Thursday, July 28, 2022	Edited proposals returned to PI's for final revision and preparation for submission to NIFA via RAMSes			
Monday, August 8, 2022	Submit budget & budget narrative to Donna Robertson and Dr. Helen Kiss. Submit draft of Dean's support letter to ADR.	COB	Grants Administrator / Research Development Manager	Donna Robertson / Dr. Helen Kiss
Monday, August 29, 2022	Submit final proposal & all supporting documents in grants.gov for submission to NIFA (addressing final review comments)	COB	Grants.gov	Grants.gov