

CAPACITY BUILDING | PROJECT DATES | TIMELINE

2022 - 2023 >>>

***** REMINDER: Have Ag Communications to edit your 2nd draft after addressing Reviewers' comments *****

***** Associate Dean for Research Denoted as ADR (Copy Ms. McCall)******

DATE	ACTIVITY	TIME	TO WHOM	LOCATION
Monday, December 5, 2022	CBG Notice of Intent Due to Chairs	COB	Chair	Department Chair's Office
Friday, December 9, 2022	CBG Notice of Intent Due to ADR	COB	ADR	Agricultural Research Program
Monday, March 27, 2023	Faculty submit 1st draft proposal to Department Chair	COB	Chair	Department Chair's Office
Monday, April 10, 2023	Department Chair submit 1st draft to ADR (MS Word version only.)	COB	ADR	Agricultural Research Program
Monday, April 17, 2023	Proposals sent to External Review Panel for evaluation	COB	External Review Panel*	
Friday, May 12, 2023	External Review Panel submit completed online evaluation forms	COB	ADR	Online
Wednesday, May 31, 2023	12 proposals selected for submissions to NIFA. PI's notified of projects recommended for advancement to NIFA.	COB		
Thursday, June 1, 2023	Notify 2 alternates with next steps and provide Reviewers' feedback (Alternates do not submit NOI to DORED)	COB		
Friday, June 2, 2023	Alternates must accept continuance as an "Alternate"	COB	ADR	Agricultural Research Program
Monday, June 12, 2023	Submit Notice of Intent to DORED. Copy CAES Grants Administrator & CAES Research Development Manager.	COB	DORED / CAES Grants Administrator / CAES Research Development Manager	DORED / CAES Grants Administrator / CAES Research Development Manager
Friday, June 23, 2023	Create workspace (accepted projects only)	COB	Workspace	Workspace
Friday, June 30, 2023	2nd draft of selected proposals due to ADR	COB		Agricultural Research Program
Mon., July 10 - Fri., July 21, 2023	Review revised proposals		ADR	Agricultural Research Program
Thursday, July 27, 2023	Edited proposals returned to PI's for final revision and preparation for submission to NIFA via RAMSes			
Monday, August 7, 2023	Submit budget & budget narrative to CAES Grants Administrator & CAES Research Development Manager. Submit draft of Dean's support letter to ADR.	COB	CAES Grants Administrator / CAES Research Development Manager	CAES Grants Administrator / CAES Research Development Manager
Monday, August 28, 2023	Submit final proposal & all supporting documents in grants.gov for submission to NIFA (addressing final review comments)	COB	Grants.gov	Grants.gov