

CAPACITY BUILDING | PROJECT DATES | TIMELINE

2019 - 2020 >>>

***** REMINDER: Have Ag Communications to edit your 2nd draft after addressing Reviewers' comments *****

***** Associate Dean for Research Denoted as ADR ******

DATE	ACTIVITY	TIME	TO WHOM	LOCATION
Monday, September 30, 2019	CBG Notice of Intent Due	COB	Chair / ADR	Department Chair's Office / Agricultural Research Program
Friday, January 10, 2020	Faculty submit 1st draft proposal to Department Chair	COB	Chair	Department Chair's Office
Friday, January 17, 2020	Department Chair submit 1st draft to ADR (MS Word version only. PDF's will not be accepted.)	COB	ADR	Agricultural Research Program
Wednesday, January 22, 2020	Proposals sent to External Review Panel for evaluation	COB	External Review Panel*	
Monday, February 17, 2020	External Review Panel submit completed online evaluation forms	COB	ADR	Online
Friday, February 21, 2020	12 proposals (2 alternates) selected for submissions to NIFA. PI's notified of projects recommended for advancement to NIFA.	COB		
Monday, February 24, 2020	Notify alternates with next steps and provide Reviewers' feedback (Alternates do not submit NOI to DORED)	COB		
Monday, February 24, 2020	Submit Notice of Intent to DORED & copy to Ag Research Grants Administrator	COB	ADR / DORED / Grants Administrator	DORED / Agricultural Research Program
Wednesday, February 26, 2020	Alternates must accept continuance as an "Alternate"	COB	ADR	Agricultural Research Program
Friday, February 28, 2020	Create workspace (accepted projects only)	COB	Workspace	Workspace
Wednesday, March 11, 2020	2nd draft of selected proposals due to ADR	COB		Agricultural Research Program
Thurs., Mar. 12 - Thurs., April 2, 2020	Review revised proposals		ADR	Agricultural Research Program
Wednesday, March 18, 2019	Submit budget & budget narrative to Grant Admin. Submit draft of Dean's support letter to ADR.	COB	Grants Administrator / ADR	Agricultural Research Program
Monday, April 13, 2020	Submit final proposal & all supporting documents in grants.gov for submission to NIFA (addressing final review comments)	COB	Grants.gov	Grants.gov