

Departure Form for the Office of International Affairs at NC A&T State University

International Students and Scholars Office (ISSO)

Room 213 Academic Classroom Building, 1601 East Market Street, Greensboro, NC 27411

Email: isso@ncat.edu Phone: 336-334-7551 Fax: 336-256-2421

Please return by mail, fax, or email. **If you are leaving the US temporarily and will resume your studies/research at NC A&T State University with the upcoming semester, please do not complete this form.**

Name: _____ ID# _____
(Last) (First) (Middle)

Academic Status: Degree Student Exchange Student Research Scholar/Professor

Department at NC A&T SU: _____ Citizenship: _____

Immigration Status: (F-1) (J-1) (H-1B) (Other, specify) _____

Program Completion Date: _____ OPT Completion Date: _____

What are your future plans?

- Practical Training or Academic Training
- Pursuing further studies/employment at _____
- Returning to home country
- Other (Please specify): _____

Do you give ISSO permission to inform other University staff who may request your departure contact information? Yes No

Dates of expected departure: From Greensboro: _____ From the US: _____
(Month/day/year) (Month/day/year)

Forwarding (new) address:

(E-mail) (Telephone)

Permanent address in Home Country (only if different):

(E-mail) (Telephone)

Remember:

1. Close out leases, utilities (phone, gas, electricity, water, et..) and receive any deposit back
2. Leave your forwarding address with OInt'IA and University Registrar's Office
3. Ship books and souvenirs home
4. Sell or donate household items you will not be taking with you
5. File your income tax return after you return (pick up forms from the US Embassy or download from the IRS website).

Thank you for completing and returning this form. There are a few additional questions and room for further comments or suggestions on the reverse of this form. We hope the time spent at NC A&T State University was worthwhile and we look forward to maintaining contact. Please let us know if we can be of further service.

(Continued on reverse)

