Steps for Viewing Your Financial Aid Award on Aggie Access

- Visit [www.ncat.edu](http://www.ncat.edu)
- Select Current Students
- Scroll down to Academics
- Click on Aggie Access/Aggie Alert
- Select Enter Secure Area
- Input your Banner Identification Number
- Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
- Select Financial Aid
- Click Award
- Click Award for Aid Year
- Select Aid Year
- Click Award Overview

(Scroll to the bottom of the page To view your award)

Steps for Accepting Your Financial Aid Award

- Visit [www.ncat.edu](http://www.ncat.edu)
- Select Current Students
- Scroll down to Academics
- Click on Aggie Access/Aggie Alert
- Select Enter Secure Area
- Input your Banner Identification Number
- Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
- Select Financial Aid
- Select Award
- Select Award for Aid Year
- Select Aid Year
- Select Submit
- Select Accept Award Offer

- If you want to **Accept your Total Award:**
  - Select the “Accept Award Offer” tab
  - Select Full Amount of All Awards
  - Select Submit Decision

- If you want to **Accept a Partial Award:**
  - Key in the specified amount under “Accept Partial Amount”
  - Select Submit Decision

- If you want to **Decline your Award:**
  - Select the “Decline” tab
  - Select Submit Decision

- When “Accepting Your Loans:
  - Accept the Subsidized Loan before the Unsubsidized Loan
  - Once you have “Accepted” or “Declined” your award it cannot be reversed
  - You must make a request in writing to the Student Financial Aid Office in order to reverse any mistakes that have been made on your account

Steps for Viewing Missing Documents on Your Aggie Access Account

- Visit [www.ncat.edu](http://www.ncat.edu)
- Select Current Students
- Scroll down to Academics
- Click on Aggie Access/Aggie Alert
- Select Enter Secure Area
- Input your Banner Identification Number
- Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
- Select Financial Aid
- Select Financial Aid Status
Steps for Viewing Holds on Your Aggie Access Account
(If you happen to have a Hold on your account please resolve the matter immediately)

• Visit www.ncat.edu
• Select Current Students
• Scroll down to Academics
• Click on Aggie Access/Aggie Alert
• Select Enter Secure Area
• Input your Banner Identification Number
• Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
• Select Financial Aid
• Select Eligibility
• Select Hold

Steps for Viewing Messages on Your Aggie Access Account

• Visit www.ncat.edu
• Select Current Students
• Scroll down to Academics
• Click on Aggie Access/Aggie Alert
• Select Enter Secure Area
• Input your Banner Identification Number
• Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
• Select Financial Aid
• Select Eligibility
• Select Student Requirements

Steps for Purchasing a Book Allowance from Your Account

• Visit www.ncat.edu
• Select Current Students
• Scroll down to Academics
• Click on Aggie Access/Aggie Alert
• Select Enter Secure Area
• Input your Banner Identification Number
• Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
• Select Student
• Select Student Account
• Select Book Allowance/Parking Voucher
• Select Request Book Allowance
(When you come to the next page your account should display the amount of credit available to make the purchase. If you do not have a credit balance it will be indicated on this page)

Scroll to the Bottom of this Page
Select “Yes” to Purchase a Book Allowance
• Follow the directions on this page in order to make a purchase
• The Maximum amount you can purchase for a Book Allowance is $800.00 (The Minimum is $5.00)
• Once you have purchased a Book Allowance it cannot be reversed
• Read the Confirmation Statement Carefully before Accepting your Purchase
• Your purchase will show immediately on your account but will take at least one hour for it to appear on your AggieOne Card

Steps for Purchasing a Parking Permit from Your Account

• Visit www.ncat.edu
• Select Current Students
• Scroll down to Academics
• Click on Aggie Access/Aggie Alert
• Select Enter Secure Area
• Input your Banner Identification Number
• Input your Pin Number (1st time users enter your birthday date (6 digits – ex. 01012001 – you will be prompted to change the pin number)
• Select Student
• Select Student Account
• Book Allowance/Parking Voucher
• Select Parking Permit
(When you come to the next page your account should display the amount of credit available to make the purchase. If you do not have a credit balance it will be indicated on this page)

Scroll to the Bottom of this Page
Select “Yes” to Purchase a Parking Permit
• Follow the directions on this page in order to make a purchase
• Only one Parking Permit can be purchased per student
• Read the Confirmation Statement Carefully before Accepting your Purchase
• Your purchase will show immediately on your account