

North Carolina A&T State University
Office of Continuing Education and Professional Development



PAYROLL DEDUCTION FORM

Summer Youth Programs ~ ONLY ~ No departmental camps can be included!

NEW PROCESS:



1. Complete the payroll deduction form
2. Fax form to 336-334-7081 - **deadline: June 5, 2019**. *No forms will be accepted or changed after the deadline date.*
3. Check email for confirmation that form was received and **to complete required camp forms.**
4. Return required camp forms as soon as possible by fax 336-334-7081, in person (1020 Wendover Bldg. Rm 101), or inter-office mail to: Office of Continuing Education.

<p><u>TO BE COMPLETED BY PAYROLL OFFICE ONLY.</u></p> <p>Effective Begin Date of Action: June 28, 2019</p> <p>Effective End Date of Action: September 30, 2019</p> <p>Continuing Education Staff Signature: _____</p>	<p><u>TO BE COMPLETED BY PAYROLL OFFICE ONLY.</u></p> <p>Deduction as of 6/28/2019 \$ _____ Deduction as of 8/30/2019 \$ _____</p> <p>Deduction as of 7/31/2019 \$ _____ Deduction as of 9/30/2019 \$ _____</p> <p>Date _____</p>
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Permanent Employee – Paid Monthly

Temporary Employee – Paid Bi-Weekly

Name _____
 First MI Last

Email Address _____
 NC A&T Email Alternative Email Office Phone #

NC A&T Department _____ **Division/College** _____

Current Title _____ **Banner ID** _____

Signature: _____ **Date:** _____

Please mark the box(s) for C1 = Camper 1, C2 = Camper 2, C3 = Camper 3 or C4 = Camper 4 for each week(s) below.

WEEK 1: July 8-12, 2019

	Camp Names	Ages/Grade Level	Cost
C1, C2, C3, C4	Aggies Camptosaurus	Grades 2-5	\$ 185
	Baton, Flag & Dance	Ages 10-16	\$ 185
	Future Animators	Grades 6-8	\$ 185
	Science Xploration	Grades 6-8	\$ 185

WEEK 3: July 22-26, 2019

	Camp Names	Ages/Grade Level	Cost
C1, C2, C3, C4	Exploring Engineering	Grades 3-5	\$ 185
	Eureka Math	Grades 6-8	\$ 185
	Aggie Camptosaurus	Grades 2-5	\$ 185

WEEK 2: July 15-19, 2019

	Camp Names	Ages/Grade Level	Cost
C1, C2, C3, C4	Cadets Who Code	Grades 6-8	\$ 185
	Paul Robeson Theatre	Ages 6-13	\$ 185
	Eureka Math	Grades 3-5	\$ 185

WEEK 4: July 29 - August 2, 2019

	Camp Names	Ages/Grade Level	Cost
C1, C2, C3, C4	Paul Robeson Theatre	Ages 6-13	\$ 185
	*Math I Made Easy	Grades 7-9	\$ 185

Child 1 Name: _____, Child 2 Name: _____, Child 3 Name: _____ Child 4 Name: _____

Notes: C1, C2, C3, C4 =Child Name 1, Child Name 2, etc.

* This class is suited for first time students scheduled to take Math I in August 2019.

TOTAL FEES TO BE DEDUCTED: \$ _____