

Department of Industrial and Systems Engineering

ISE Scholarship Application

Undergraduate Research Initiative (URI)

Student Research Assistant Position - Students completing this application should not submit a new student scholarship application or vice versa. This scholarship is researched based, meaning undergraduate freshmen will be paired with their choice of participating faculty whom will serve as faculty mentors. There are a limited number of research positions available, and will be allocated on a first-come-first-serve basis. Student will earn \$10 per hour, work 10 hours per week, and can work up to 14 weeks per semester (certain stipulations may apply such as when and how the student will be paid (bi-weekly or monthly; which depends on the funding agency, and additional paperwork may also be required). In order to continuing working as a research assistant during the second semester, the student must meet the "Continuing Eligibility Criteria below. See the synopses of the participating faculty research bios at the end of this application.

Eligibility Criteria

In order to be considered for a research position (freshmen only), the following requirements must be met:

1. The applicant must be admitted into the Industrial and Systems Engineering major (0104) prior to applying for a Research Position.
2. The applicant must be a full time new freshman.
3. The applicant must have a high school weighted grade point average (GPA) of 2.75 or higher.
4. The applicant must have a SAT/ACT Math score of 490 / 19 or higher.
5. The applicant must have completed the Free Application for Federal Student Aid (FAFSA).
6. The applicant must provide two (2) letters of recommendations from a non-family member.
7. The applicant should have a need to work.

Professional standards are encouraged in completing all application materials.

FAILURE TO COMPLY WITH THE ABOVE CRITERIA WILL AUTOMATICALLY RESULT IN YOUR APPLICATION BEING DISQUALIFIED. NO EXCEPTIONS.

Continuing Eligibility Criteria:

1. The applicant must be a continuing new freshman or a new freshman for the spring 2017 semester.
2. The applicant must have earned 14 credit hours or more at the end of the fall 2017 semester.
3. The applicant must have a cumulative GPA of 3.0 or higher at the end of the fall 2017 semester.
4. The applicant must meet the guidelines prescribed by the Undergraduate Research Initiative (URI), see guidelines on page 4.

Application Deadline:

Priority Submission Period - Priority will be given to applications received from January 1, 2017 thru March 31, 2017.

Otherwise, completed Research Assistant Applications for the Fall 2017 Semester Must Be received by: **May 31, 2017.**

The Department of Industrial and Systems Engineering Undergraduate Research Initiative (URI) Application

(You must complete this entire application form, checking boxes where required.)

Date: _____	Fall 2017 Research Position Application Deadline:	5/31/17
	Award notice emailed no later than:	6/30/17

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____

Banner ID: **950** US Citizen? Yes No

CONTACT INFORMATION

Permanent Address: _____
(Street Address) (City) (State) (Zip)

Cell: (_____) _____ Email: _____

Home Phone: (_____) _____ Other Email: _____

ACADEMIC INFORMATION

New Freshmen (NFR): _____	H.S. (weighted) GPA: _____	New Transfer _____	GPA (cumulative): _____
Full-time _____	Half-time _____		

References

Contact information for two references must accompany your application, non-family members only.

Statement of Financial Need

This statement must be a typewritten essay that describes your financial situation. You should establish need for this scholarship. The statement can include a chart that lists all your college expenses and income (scholarships, federal and local grants, etc.).

Faculty Mentor (s)

Students are assigned faculty mentors once the application has been received and processed. As URI positions are limited, ISE wants to ensure a best fit for the student and the mentor. Therefore, faculty mentors will arrange a phone interview with applicants prior to offering a research position. Students that do not receive an URI position will be awarded a scholarship based the ISE scholarship criteria depending of the availability of funds.

Students interested in a URI position should leave this section blank.

1st Choice	To be completed by ISE Dept.	2nd Choice	To be completed by ISE Dept.
------------------------------	-------------------------------------	------------------------------	-------------------------------------

CERTIFICATION

I ATTEST THAT THE INFORMATION CONTAINED HERE-IN TO THE BEST OF MY KNOWLEDGE IS COMPLETE AND ACCURATE. I UNDERSTAND THAT FALSIFICATION OF INFORMATION IS GROUNDS FOR DENIAL OF A RESEARCH ASSISTANT POSITION.

Signature Date

Application Checklist

(Do not submit this page with your application. This page is for your reference.)

REQUIRED APPLICATION MATERIALS

IMPORTANT

A COMPLETE ISE SCHOLARSHIP APPLICATION PACKAGE CONTAINS THE FOLLOWING ITEMS:

- Completed and typewritten **ISE Scholarship Application**
- Signed and dated **Certification Statement**
- Contact information of two references, non-family members.
- Typewritten **Statement of Financial Need**

IF ANY OF THE FOUR ITEMS ARE OMITTED, THE APPLICATION IS INCOMPLETE AND WILL NOT BE PROCESSED. NO EXCEPTIONS OR EXTENSIONS WILL BE GIVEN.

For priority consideration, your completed scholarship application package must be received by **March 31, 2017**; otherwise, completed applications are due by **May 31, 2017**.

Mail to:

NC A&T State University / Department of Industrial and Systems Engineering
ATTN: Ms. E. Vinson, Undergraduate Program Coordinator
1601 E. Market Street / 406 McNair Hall
Greensboro, NC 27411

Direct questions regarding the scholarship application process to:
Ms. E. Vinson, vinson@ncat.edu