AGENCY REQUEST FOR UNDERGRADUATE FIELD PLACEMENT (BSW)  
(New Agencies)

Name of Agency: 

Name of Department/Unit/Program: 

Address: 

ZIP Code: 

Telephone:  

Name & Title of Executive: 

Name of Student Intern/Volunteer Coordinator: 

Telephone:  

Name & Title of Field Instructor(s)  [Person(s) who will provide direct supervision] 

Field Instructor: Tel. 

Field Instructor: Tel. 

Field Instructor: Tel. 

Function and Purpose of Agency. Include geographical area and specific population served: 

Description of learning experiences agency will provide undergraduate students. Illustrate by giving examples of specific tasks: 
Please describe **agency expectations** of undergraduate student intern.

Number of undergraduate students agency can accommodate during academic year 2010-1011: ______

Student needs transportation for field: all the time ___ occasionally ___ never ___

Agency compensates for agency incurred travel by:
  per mile reimbursement  ______
  use of agency car  ______
  other (specify): ________________________