

**JOINT SOCIAL WORK FIELD INSTRUCTION PROGRAM**  
**North Carolina A&T State University**  
**Department of Sociology & Social Work**

**The University of North Carolina-Greensboro**  
**Department of Social Work**

**AGENCY REQUEST FOR UNDERGRADUATE FIELD PLACEMENT (BSW)**  
**(New Agencies)**

Name of Agency: \_\_\_\_\_

Name of Department/Unit/Program: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ ZIP Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Name & Title of Executive: \_\_\_\_\_

Name of Student Intern/Volunteer Coordinator: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Name & Title of Field Instructor(s) [Person(s) who will provide **direct** supervision]

Field Instructor: \_\_\_\_\_ Tel. \_\_\_\_\_

Field Instructor: \_\_\_\_\_ Tel. \_\_\_\_\_

Field Instructor: \_\_\_\_\_ Tel. \_\_\_\_\_

Function and Purpose of Agency. Include geographical area and specific population served:

Description of learning experiences agency will provide undergraduate students. Illustrate by giving examples of specific tasks:

Please describe **agency expectations** of undergraduate student intern.

Number of undergraduate students agency can accommodate during academic year 2010-1011: \_\_\_\_\_

Student needs transportation for field: all the time \_\_\_ occasionally \_\_\_ never \_\_\_

Agency compensates for agency incurred travel by:

per mile reimbursement \_\_\_\_\_

use of agency car \_\_\_\_\_

other (specify): \_\_\_\_\_