
University Studies
North Carolina A&T State University
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Executive Committee Meeting Aug 24, 2005 Minutes

The University Studies (UNST) Executive Committee met on Wednesday Aug 24, 2005 in Dowdy 311 at 10:00 AM. The following attended the meeting: Denise Iverson-Payne, Roselle Wilson, Robert Davis, Joseph Graves, Scott Simkins, Peter Meyers, Lea Williams, Dorothy Leflore, Carliss Jacobs, Sanjiv Sarin.

- I. The meeting focused on volunteer service hours.
- II. Feedback from Senate Curriculum Committee on volunteer service:
 - Give students a certificate or notify on transcript
 - Stop students from signing up for capstone course without first completing all volunteer hours
 - Complete all 50 hours during the first 3 years
 - Provide guidance to students on what qualifies as volunteer service
 - There must be consequences if all volunteer hours are not completed
 - Need an office to monitor progress and verify hours
- III. Questions considered:
 - How does volunteer service relate to academic experience? Connect volunteer service to UNST learning objectives 10 and 17. For example, teach about homelessness/hunger and have students work for Habitat for Humanity
 - Assessing the experience: how will we be able to say the volunteer service is a good one?
 - How do we identify off-campus projects?
- IV. Developments in Student Affairs:
 - Service learning department to be set up in Student Affairs by November '05
 - Co-curricular transcript
 - Consultant on campus (Sep 9, 10 AM)
- V. To ensure students complete all volunteer hours prior to graduation, a recommendation is to create a new course number (UNST 101) with zero credits. Students will be asked to register for course after completing all 50 hours. The course will receive Pass/Fail grade and will be a prerequisite to capstone course

The meeting adjourned at 11:25 AM.

Recorded by:
Sanjiv Sarin, 334-7589, sarin@ncat.edu