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**University Studies**  
**North Carolina A&T State University**  
[www.ncat.edu/~univstud](http://www.ncat.edu/~univstud)

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Full Committee Meeting Aug 31, 2005 Minutes

The University Studies (UNST) Committee met on Wednesday Aug 31, 2005 in the Library Classroom at 10:00 AM. The following attended the meeting:

<b>Last</b>	<b>First</b>	<b>Affiliation</b>
Brown	Millicent	History
Cobitz	Walthea	Education
Comer	James	Agriculture
Cooper	William	Accounting
Crawford	James	University Studies
Davis	Robert	Sociology and Social Work
Dunn	DeRome	Mechanical and Chemical Engineering
Graves	Joseph	University Studies
Hanner	Tracy	Agriculture
Iverson-Payne	Denise	Student Affairs
Lamb	Rita	Center for Student Success
Larson	Trent	Education
McMillan	Valerie	Agriculture
Meyers	Peter	Honors Program
Nkonge	Japhet	Business Administration
Rhodes	Craig	Graphic Communication and Technological Studies
Roberto	Michael	History
Sarin	Sanjiv	Engineering
Wall	Mary	Nursing
Williams	Lea	Academic Affairs
Williams	Jean	Library

- I. James Crawford was welcomed as a new member of the UNST committee
- II. Davis outlined a cover letter to be sent to the Department Chairs requesting their support of the UNST Theme courses. Some suggestions were made to the language of the letter. Davis will get further feedback from committee members and revise the letter accordingly.
- III. Graves and Iverson-Payne presented a draft protocol for monitoring volunteer service. Iverson-Payne mentioned that she will be applying for "Campus Compact" status from the Center for Liberal Education and Civic Engagement. A consultant is also reviewing the protocol.
- IV. The committee discussed ways to streamline the process of monitoring volunteer service and emphasized that volunteer service be connected to academic work. It was suggested that a zero-credit course be offered (UNST 101) that students enroll once and continue to receive a grade of NG (No Grade) until 50 hours have been documented, upon which, the grade would be changed to a P. Students would need to receive a P in this course as a graduation requirement.

The meeting adjourned at 11:20 AM.

Recorded by:  
Sanjiv Sarin, 334-7589, [sarin@ncat.edu](mailto:sarin@ncat.edu)