

## General Education Core Curriculum Review and Reform Executive Committee Meeting December 17, 2003 Minutes

The General Education Core Curriculum Review and Reform Executive Committee met on Wednesday December 17, 2003 in the Library Director's Conference Room, Bluford Library at 10:00 AM. The following were present: Dr. Robert Davis, Dr. Sanjiv Sarin, Dr. Scott Simkins.

1. The members discussed the organization of the interim report to be submitted to the Provost in early January. It was agreed that the interim report will have the following components:
  - Introduction (including activities completed)
  - Reports from subcommittees on learning objectives, credit hour constraints and structure/process/governance
  - Plan for spring 2004
  - Resources needed
2. Sarin volunteered to assemble the information into a first draft of the interim report. Davis will send the draft report to all committee members for input before submitting the final copy to the Provost.
3. Simkins' subcommittee on learning objectives will add specific outcomes and measures for each outcome before the end of January 2004.
4. In February, an external consultant will be invited to finalize the learning objectives statement. The final version will be disseminated to all University faculty in late February for comment.
5. Davis will contact Dr. Keyes for ensuring a spot on the Senate agenda for approval of General Education learning objectives.
6. Simkins reminded once again that it was important for the General Education Committee to connect with the Learning Communities discussion that is currently ongoing on the campus.

The meeting adjourned at 10:35 AM

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