

General Education Core Curriculum Review and Reform Executive Committee Meeting Nov 24, 2004 Minutes

The General Education Core Curriculum Review and Reform Executive Committee met on Wednesday Nov 24, 2004 in Dowdy 311 at 10:30 AM. The following were present: Dr. Sanjiv Sarin, Dr. Scott Simkins, Dr. Lea Williams.

1. Sarin shared a copy of the schedule of meetings that Davis (or Sarin) have attended (or will be attending) with academic departments. The purpose of these meetings is to explain the proposed curriculum structure, cluster themes and to answer questions. Several meetings have already taken place.
2. Committee members reviewed the planned schedule and suggested some immediate steps to ensure implementation of the revised UNST program in Fall 2005. These are summarized below.
3. Immediate meeting with the Provost to focus on the following: Organization of the UNST program (including Dean's job description), budget, discuss process for curriculum approval, recruit faculty to develop clusters and courses in Spring 2005, request departments to initiate curricular changes in parallel with UNST proposals.
4. Schedule time on the next Senate meeting to get approval of (i) Curriculum Structure including credits and (ii) process for remainder of UNST curriculum approval.
5. Suggested process for UNST curriculum approval: Curriculum and course proposals submitted by Cluster Committee to Faculty Roundtable which further submits it to Faculty Senate. Faculty Senate's Curriculum Committee Chair will serve as ex-officio member of the Faculty Roundtable.
6. It was suggested that Faculty Senate Chair and Faculty Senate Curriculum Committee Chair be invited to the next meeting of the Executive Committee. The purpose of the meeting would be to advise them of upcoming curriculum requests from the UNST Committee.
7. Sarin volunteered to write a two sentence summary for each of the four proposed cluster themes. This is to hasten the dissemination of Cluster Themes (with brief descriptions) to the university faculty. The Cluster Committees will spend most of the Spring 2005 semester to refine the theme description and to develop new courses.
8. The next meeting of the executive committee will be on Wednesday Nov 31, 2004 in Dowdy 311.

The meeting adjourned at 11:30 AM

Recorded by
Sanjiv Sarin
334-7589, sarin@ncat.edu