

General Education Core Curriculum Review and Reform Executive Committee Meeting August 20, 2003 Minutes

The General Education Core Curriculum Review and Reform Executive Committee met on Wednesday August 20, 2003 in the Library Director's Conference Room, Bluford Library 10:00 AM. The following were present: Dr. Janice Brewington, Dr. Robert Davis, Dr. Sanjiv Sarin, Dr. Scott Simkins, Dr. Charles Williams.

The members discussed next steps and accepted responsibility for various tasks. The minutes of the meeting and the action items are listed below.

- Three major issues were identified: Governance, Funding model and FUTURES linkage.
- Possible topics for workshop include: connecting general education to the majors, assessment strategies, organization and governance of general education
- Dates of town hall meetings with the schools and colleges should be moved to October. This will allow faculty in the departments to review the reading list and discuss the general education objectives prior to the meetings.
- The next meeting (on Sep 3) will be the full committee meeting.
- Dr. Barnette will be invited to talk about the impact of the UNC-Community College Articulation agreement.
- Simkins is continuing work on the website. In addition, he has submitted a request to ITT for setting up a listserve.
- There is need to identify approval process and deadlines for each level of the approval process (Atty. Renwick's suggestion during Cabinet presentation on Aug 18)

Action Items

Responsibility	Description
Brewington	Contact Peggy Maki or other workshop presenter
Brewington and Williams	Draft letter to invite department's to identify credit hour constraints based on accreditation and other issues, and to list existing programs that link general education with the majors
Simkins	Town hall meeting date for Business and Economics
Davis	Town hall meeting date for Arts and Sciences
Sarin	Town hall meeting date for Nursing, Technology, Agriculture, Education and Engineering
Brewington and Davis	Replacements on the full committee (English, Music/Fine Arts, History, Education). Check with Provost Meyers
Davis	Send out meeting notice (for Sep 3 meeting) to the members of the full committee
Davis	Invite Dr. Barnette to Sep 3 meeting
Davis	Contact Dr. Keyes and request time on next Faculty Senate meeting
Simkins	Load files to website
Williams	Curriculum revision approval process and deadlines
Willams	Speak to Mr. Harrigan about the CD-ROM software for general education

The meeting adjourned at 11:20 AM

Recorded by
Sanjiv Sarin
334-7589, sarin@ncat.edu