

General Education Core Curriculum Review and Reform Executive Committee Meeting June 3, 2004 Minutes

The General Education Core Curriculum Review and Reform Executive Committee met on Thursday June 3, 2004 in the Library Conference Room at 10:00 AM. The following were present: Dr. Robert Davis, Dr. Sanjiv Sarin, Dr. Scott Simkins, Dr. Lea Williams.

1. Sarin gave an update on the Pilot Courses for Fall 2004. Fifteen (15) courses (and 15 instructors) have been identified. The instructors have confirmed their willingness to enhance the courses. Stipend forms have been submitted for payroll processing. An orientation meeting has been planned for June 7 2004 in 226 McNair Hall. The list of courses and instructors is as follows: *Jason DePolo ENGL 100 Ideas and their Expression I; Shirley Bell ENGL 101 Ideas and their Expression II; Myra M. Shird SPCH 250 Fundamentals of Speech Communication; Nita M. Dewberry FOLA 104 Elementary Spanish I; Kathy Cousins-Cooper MATH 101 Fundamentals of Algebra and Trigonometry I; Thomas Clarke MATH 420 History of mathematics; Andrew Goliszek BIOL 100 Biological Science; Chuck Stone PHYS 101 Introduction to Astronomy; Millicent E. Brown HIST 334 Honors 20th and 21st Century Women Activists of the World; Conchita Ndege Kemei HIST 320 African history through art and archeology; Karen Hornsby PHIL 266 Online Contemporary Moral Problems; Claude Barnes POLI 200 An introduction to American Government; Ray Hawkins COMP 390 Social implications of computing; Peggy Fersner AGEN 216 GIS in engineering and natural resources; Godfrey Gayle EASC 201 The earth-man's environment.* Committee members also reviewed and approved the guidelines that will be shared with the instructors on June 7.
2. Davis recommended that the HIST 101 model/experience be shared with the 100 level General Education courses in Math & English.
3. Davis further reminded that the Faculty Roundtable needs to be in place at the beginning of the Fall 2004 semester.
4. Davis and Simkins presented a summary of their experiences at the AAC&U General Education Institute in Rhode Island. They also shared a copy of the NC A&T Team's final report (to be posted on the Website). Davis mentioned that the team had the opportunity to receive advice from prominent figures in General Education and assessment including Peggy Maki, Terry Rhodes, Ann Ferren, Karen Shilling and Barbara Wright. Some key recommendations and action items are the following:
 - a. Our "developmental model" will need to be modified. For example, we should use one rubric for all levels of a single goal/knowledge area. Presumably, the students' score will increase as they move through the years.
 - b. Present a workshop on rubrics for faculty roundtable and other interested faculty members. Then ask faculty roundtable members to join with other faculty members to develop rubrics as well as assessment indicators. The A&T team has returned with some good examples of rubrics for key courses.
 - c. To further promote faculty involvement, attend departmental faculty meetings, instead of meeting faculty in a larger school/college meeting.
 - d. Follow an incremental approach; for example, focus initial assessment effort on one goal/knowledge area.
 - e. Develop mapping of learning objectives to courses to assessment indicators to rubrics.
 - f. Revise timeline
 - g. Participate in the selection of the head of the University Studies program.

The meeting adjourned at 11:30 AM

Recorded by
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