
University Studies
North Carolina A&T State University
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Full Committee Meeting Mar 2, 2005 Minutes

The University Studies (UNST) Committee met on Wednesday Mar 2, 2005 in the Library Classroom at 10:00 AM. The following were present: Robert Davis, Sanjiv Sarin, Scott Simkins, Lea Williams, Shirley Bell, Peter Meyers, Rita Lamb, Shea Burns, Michael Roberto, Tony Graham, Mary Wall, Jean Williams, Walthea Cobitz, Crystal Cody Connor, Sandra Hicks, Nita Dewberry.

- I. Davis provided an update on the Chancellor's meeting with Davis and Sarin on Feb 22 and his subsequent presentation at the Faculty Senate where he announced that the implementation of the UNST program will be delayed until fall 2006. A copy of the Chancellor's letter addressed to the University faculty was also shared with the committee members. Attached to the Chancellor's letter is a schedule for implementation that will guide the committee and the University as we move ahead with development of new courses and revisions in program curricula.
- II. The original curriculum package (approved by the Senate at its Feb 16, 2005 meeting) was delivered to all the Deans on Feb 18. Signed cover sheets were returned by all (except one) schools/colleges. It was agreed that the same curriculum package (minus the discussion of the theme courses) will be presented once again to the Deans for approval before submitting it to the Senate New Programs and Curricula Committee. The deadline for submission to the Senate New Programs and Curricula Committee is April 5, 2005.
- III. Davis has requested Dr. Highsmith-Quick to meet with him to discuss how the UNST committee and the Senate New Programs and Curricula committee will work together to ensure adherence to the schedule attached to the Chancellor's letter. Simkins emphasized that it is the collective responsibility of everyone on campus to ensure implementation of the program in a timely manner.
- IV. Dean Craig will nominate another representative from the School of business and Economics to serve on the UNST committee.
- V. Roberto emphasized the need for non-History faculty to join the UNST 120 course committee. He provided an update on the progress of the pilot offering of the course in Spring 2005 and mentioned that more work remains to be done. He suggested that the course be taught in a large lecture setting followed by smaller break-out sessions for recitation and discussion. He also requested graduate student assistance for the course.
- VI. Sarin mentioned that he was trying to arrange two Town Hall meetings during the week after Spring Break (March 14 and 15). As soon as a room is confirmed, he will send information on the HR Listserv.
- VII. Sarin also reported that faculty members in the School of Business and Economics questioned the place of 400 and 500 level courses in the cluster themes (since sophomore and junior courses should be 200 or 300 level, according to the University Bulletin). The three 500-level courses have already been removed from the cluster themes. The committee needs to reevaluate the 400 level courses that are currently included in the cluster themes. This issue will be taken up at the next meeting.
- VIII. A draft Call for Proposals for Summer 2005 Course development was shared with the committee members. Sarin will distribute the announcement after making the suggested corrections.
- IX. The next meeting of the full committee will be held on Mar 16, 2005.

The meeting adjourned at 11:00 AM.

Recorded by:
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