

**THE DWIGHT DAVID EISENHOWER  
HBCU TRANSPORTATION FELLOWSHIP PROGRAM  
THE TRANSPORTATION INSTITUTE  
NORTH CAROLINA A&T STATE UNIVERSITY**

**GUIDELINES  
AND  
APPLICATION**



**Sponsored by  
U. S. DEPARTMENT OF TRANSPORTATION  
FEDERAL HIGHWAY ADMINISTRATION  
NATIONAL HIGHWAY INSTITUTE**

### **PURPOSE OF THE DWIGHT DAVID EISENHOWER TRANSPORTATION FELLOWSHIP PROGRAM**

The purpose of the Dwight David Eisenhower Transportation Fellowship Program is to attract, enhance and retain the Nation's brightest minds and top talent as part of the transportation management, research and engineering professions. The Program is intended to help upgrade the total transportation community in the United States.

### **PURPOSE OF THE EISENHOWER HBCU TRANSPORTATION FELLOWSHIP**

The purpose of the Eisenhower Historically Black Colleges and Universities (HBCU) Transportation Fellowship is to provide opportunities for HBCUs to assist in identifying and preparing students to enter careers in transportation. The Program is intended to stimulate HBCU student interest in conducting research and applying for jobs at the U.S. Department of Transportation.

### **EISENHOWER HBCU FELLOWSHIP ELIGIBILITY REQUIREMENTS**

The Eisenhower HBCU Transportation Fellowship is open to applicants who are U. S. citizens or who are in the process of becoming U. S. citizens.

The Eisenhower HBCU Transportation Fellowship is intended for:

1. juniors with a 3.0 or higher grade point average (on a 4.0 scale) who wish to obtain funding for their senior year toward a transportation-related degree at a Historically Black College or University and who plan to enter the transportation profession after completing their education, and
2. seniors with a 3.0 or higher grade point average (on a 4.0 scale) who wish to obtain research-based transportation-related degrees at a Historically Black College or University and who plan to enter the transportation profession after completing their higher level education.

### **EISENHOWER HBCU FELLOWSHIPS CRITERIA FOR EVALUATION**

The Graduate and Undergraduate Eisenhower HBCU Fellowship will be awarded on the basis of merit. Available evidence of merit will include:

**Academic records**, including class standing, GPA, transcripts and, if applying for graduate school, scores on the **Graduate Records Examinations (GRE)** in the General Test, Transportation work experience, if any, including employer's endorsement, and **recommendations** regarding the applicant's academic qualifications.

### **SELECTION**

The applicants will be evaluated by the Eisenhower HBCU Transportation Fellowship Review Panel. This panel will be composed of prominent transportation professionals and will be convened in Greensboro, NC. Each applicant's qualifications will be reviewed carefully by the panel. The recommendations for selection will be ranked in merit order and furnished to the National Highway Institute. Final selection will be made by the Director of the National Highway Institute.

### **STIPENDS, TUITION AND OTHER FUNDING**

The Dwight David Eisenhower HBCU Transportation Fellowship Program at North Carolina A&T State University provides substantial awards to underwrite the costs of in-state tuition and fees and a monthly stipend for promising students committed to pursuing a transportation profession. Undergraduate and graduate student awards will be made yearly, provided adequate funding is dispensed by the funding agency.

The **2006-2007** stipends are:

- senior's level, **\$1,200** per month
- master's level, **\$1,400** per month

Tuition and fees awarded include fall and spring semesters. Funding will only be available for actual periods of enrollment by the fellowship recipients.

In addition to the monetary items listed above, fellowship recipients will have access to a variety of research, internship, conference and seminar opportunities provided through NCA&TSU's transportation program and the USDOT student outreach programs.

### **CONDITIONS OF APPOINTMENT**

Eisenhower Fellows must enroll in full time programs leading to a graduate or undergraduate degree in transportation at North Carolina A&T State University.

Fellows may not accept simultaneous remunerations from another fellowship, scholarship or similar award.

After an award is made, a major change in course of study or a change in institution to be attended must be approved by the Director of the National Highway Institute.

### **HOW TO APPLY**

The Eisenhower HBCU Transportation Fellowship application and supporting materials must be received at the following address by **4:00 pm on January 31, 2006**:

**Deborah Underwood, Program Manager  
Eisenhower HBCU Transportation Fellowship  
North Carolina A&T State University  
Transportation Institute  
B402 Craig Hall  
Greensboro, North Carolina 27411**

(336) 334-7745 • FAX: (336) 334-7093

### **HOW TO COMPLETE THE APPLICATION MATERIALS**

**General Instructions:** Please read the Fellowship Announcement and these instructions before preparing the application materials. All materials must be typed. Photocopies and excessively small or indistinct computer printouts should not be

submitted. All materials submitted by the applicant should be proofread for content as well as typographical errors. The applicant's name and social security number must be on the top of any additional sheets submitted with the application forms. Neither the application nor the materials submitted in support of the application will be returned to an applicant. Material submitted for a previous application cannot be used for a current application.

**Complete Application:** A complete application will consist of:

- HBCU Fellowship Form, Parts I-VI;
- Academic records, including certified transcripts, class standing, grade point average (GPA), and scores attained on the Graduate Record Examinations (GRE) in the General Test;
- Recommendations and endorsement letters, and a resumé.

**Application - Part I:** Provide full name, address and telephone number, both temporary and permanent. Applicant must be a U.S. citizen or in the process of obtaining citizenship. Applicant should be enrolled, or in the process of being enrolled, in transportation or a transportation-related major at North Carolina A&T State University.

**Application - Part II:** List all schools attended and years of attendance beginning with your high school. For your current school, give major and minor (if applicable) areas of study, classification, expected date of graduation, and cumulative GPA. If you are applying for the graduate fellowship, you must include your scores from the GRE in the General Test.

**Application - Part III:** Under work experience, list only those employers where a transportation function was performed. If you are employed in a transportation function, please have your employer submit an endorsement letter. The endorsement letter, like recommendation letters, should contain the length and nature of the person's relationship

with the applicant and comments on the applicant's overall ability, suitability for graduate school (if applicable) and potential for major contribution in one or more areas of transportation.

The recommendation and endorsement letters must be received at the following address by **4:00 pm** on **January 31, 2006**:

**Deborah Underwood, Program Manager  
Eisenhower HBCU Transportation Fellowship  
North Carolina A&T State University  
Transportation Institute  
B402 Craig Hall  
Greensboro, North Carolina 27411**

**Application - Parts IV, V, and VI** display an applicant's ability to communicate substantively and concisely. It is suggested that these parts be typed. Well-written and easy-to-read Parts IV, V, and VI are extremely important enhancements to the applicant's likelihood of selection. Each part should be limited to the space provided.

**Mailing the Application:** The applicant is encouraged to mail the application and supporting materials in time to be received by **4:00 pm, January 31, 2006** at the address shown in the section "How to Apply."

*Incomplete applications or applications received after the deadline will not be considered.*

#### **NOTIFICATION OF AWARDS**

Upon receipt of approval of students selected for the awards, NCA&TSU will send out letters of notification to those selected and not selected. NCA&TSU will make public announcements about these awards in news and professional media outlets.



**DEADLINE FOR  
SUBMITTING  
APPLICATION  
AND  
SUPPORTING DOCUMENTS**

**4:00 P.M.  
JANUARY 31, 2006**

