GUILFORD COUNTY SCHOOLS (GCS)
RELEASE OF INFORMATION FORM

The purpose of this form is to notify you, in accordance with present federal law that a background report, including a criminal records check, will be obtained on you in consideration for placement as a student teacher and/or in the course of your employment with the Guilford County Schools. I understand that the information below regarding sex, race and date of birth is requested for the sole purpose of gathering the above information correctly, and will not be used to discriminate against me in violation of any law.

Last Name: _____ First: _____

Middle: _____ Other (Maiden, Aliases, etc.): _____

Present Address: _____ Social Security #: ___-__-____

City: _____ State: _____ Zip Code: _____

Date of birth: _____ _____ _____ Race: _____ Home Phone: ( ) _____
Month Day Year

Driver's License #: _____ State of Issue: _____

In consideration with this request, I authorize all corporations, former employers, credit agencies, education institutions, law enforcement agencies, city, state, county and federal courts, and military services to release information about my background, including but not limited to, information about my employment, education, consumer credit history, driving record, criminal record, and general public record history, to the person or company with which this form has been filed, or its agents. This releases the aforesaid parties from any liability and responsibility for collecting the above information. I understand I have the right to make a request of the Consumer Reporting Agency, upon proper identification and the payment of any authorized fees, the information in its files on me at the time of my request. I further authorize ongoing procurement of the above-mentioned reports at any time during my employment (or contract).

Please list all cities, counties and states in which you have lived within the past 20 years. Attach another page if necessary:

Street	City	County	State	Dates

Please list any felony or misdemeanor criminal convictions, guilty pleas, pleas of no contest, deferred prosecutions, prayers for judgment, and pending charges. Your listing should include DWI/DUI convictions, guilty pleas etc. but exclude minor traffic violations. Please provide date(s), court of jurisdiction, and state.

_____

_____

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Position nominated for: STUDENT TEACHER **Previously worked for GCS:** _____ **yes** ____ **no**

School/Location: ATTN: OFFICE OF EMPLOYMENT

Applicant's Signature: _____ **Date:** _____

Revised 05/08/08 **Guilford County Schools-Human Resources Fax #: (336) 370-8398**