



NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY

Division of Academic Affairs
University Registrar

PERMISSION TO RELEASE STUDENT RECORDS

The University strictly maintains the privacy of student information in compliance with federal law, the Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. Sec 1232g. With certain exceptions, officials of NCAT will not disclose personally identifiable information from a student's education records without the student's prior written consent.

This consent form only allows these records to be viewed by the party granted permission to do so, and only in person with a valid ID. This consent DOES NOT permit the University to release copies of the student's records by fax, electronic transmission, photocopy or over the phone.

- 1. Record(s) to be released. (If entire student record, please write "Entire")
2. Purpose of Disclosure.
3. Party (or class of parties) to whom disclosure is to be made. Provide complete names of parents/guardians when applicable.

Student's Name: Student's ID:

Permanent Address:

Telephone Number: Email:

Student Signature:

Directory Information can be disclosed without the student's prior written consent unless the student has notified the University Registrar's Office in writing to suppress the information. Please see the Undergraduate or Graduate Bulletin for a complete definition of Directory information.

*****OFFICE USE ONLY*****

Received By: Date Received:

Processed By: Date Received:

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