



**FEDERAL DIRECT LOAN
MASTER PROMISSORY NOTE (MPN)
SIGNING ON THE WEB FOR NEW LOAN BORROWERS**



If you are a new, transfer or continuing student and have never received a Federal Direct Loan at NC A&T State University, you must complete an Electronic Master Promissory Note via the web. This must be completed by the loan borrower (student) only!!!

Please follow the directions listed below and all directions on the website. Please take your time and read all information to ensure your understanding.

You must have your PIN number from the US Department of Education.

If you do not have a PIN, please log on to www.pin.ed.gov

To e-sign your MPN go to www.studentloans.gov. In the top left corner, in the “Manage My Direct Loan” box, click on *Sign In*.

1. Enter your Social Security #, first two characters of last name, date of birth and PIN, click *Sign In*.
2. In the middle of the page, click on *Complete Master Promissory Note*.
3. Select the correct type of loan from the list.
4. Carefully enter all of your information. Under “School and Loan Information” choose “North Carolina” then choose “North Carolina A&T State University.”
5. On the next page, enter your reference information.
6. Read sections C, D and E, then in section G, check the box acknowledging that you have reviewed the information in sections C, D and E. Click *Continue*.
7. Review all of the information you entered, edit any necessary corrections. At the bottom, type in your name and click *Sign*.
8. At the bottom of the screen you receive a message that states “Your signature has been authenticated.” Click *Continue*.
9. Click on “View PDF” and print a copy of your MPN for your records.

The school should receive an electronic confirmation within a week after you have successfully completed an Electronic Master Promissory Note. **Your loan will not be credited to your account until you have signed your electronic master promissory note, completed the entrance session, signed the direct loan certification form and accepted your loans on Aggie Access.** The Student Financial Aid Office does not print paper copies of student promissory notes.