OCS ORIENTATION

Students currently enrolled in a degree-granting program and graduates of the university can register with the OCS. There are two types of registration: **limited and full registration access**.

An individual with **“limited registration access”** can engage in the majority of the services provided by the OCS except career opportunities (outlined in the full registration description). An individual with **“full registration access”** can participate in ALL activities including on-campus interviews, resume referrals, job postings (as long as the requirements outlined by the employer are met), and special programs.

**“LIMITED ACCESS REGISTRATION” CONSISTS OF THE FOLLOWING STEPS:**

1. **Attend orientation** either in the OCS (Murphy Hall, Suite 101) or via webinar.
   To access the orientation schedule and RSVP, log in to AggieLink>Calendar>Events>Orientations. Each session lasts approximately 45 minutes. Again, an RSVP is required.

2. **Update or create a profile in AggieLink** (Profile includes the: personal, academic, privacy consent, and password sections. Opt in to the text messaging alert system to receive IMPORTANT announcements from OCS).

3. **Career Assessment** Starting August 2014, newly admitted freshmen or transfer students are required to take a career assessment via MyPlan (go to www.ncat.myplan.com). The code to take up to three assessments free of charge is listed on the main page of AggieLink in the “News Feed” section.

4. Once all of the above steps are completed, OCS will send an email notification acknowledging that the steps for **limited registration** have been satisfied.

**“FULL ACCESS REGISTRATION” CONSISTS OF THE FOLLOWING STEPS:**

1. **Complete all of the steps** for “Limited Access Registration” above.

2. **Complete InterviewStream**, which is a web-based virtual mock interview practice tool. To access it go to www.ncat.interviewstream.com. First time users will need to enter their N.C. A&T email address and click forgot password to create their account.

3. **Develop a resume and schedule an appointment** to have it critiqued by an OCS staff person who will make any necessary corrections, approve, and upload it to AggieLink. Please bring the resume on a flash drive or save it to an email account to access it during the appointment. Hard copies cannot be approved during the visit.

4. Once all of the above steps are completed, OCS will send an email notification acknowledging that the steps for **full registration** have been satisfied.