<table>
<thead>
<tr>
<th>Chess Code Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Support (CHESS 40-48):</strong></td>
</tr>
<tr>
<td><strong>Clinical Trials (no CHESS code):</strong></td>
</tr>
<tr>
<td><strong>Degree Related (CHESS 11-12) Instruction:</strong></td>
</tr>
<tr>
<td><strong>Independent Operations (CHESS 90-92):</strong></td>
</tr>
<tr>
<td><strong>Institutional Administration (CHESS 60-66):</strong></td>
</tr>
</tbody>
</table>
and continuity. It does this by (1) providing for planning and executive direction, (2) providing for administrative and logistical services, (3) enhancing relationships with the institution's constituencies, (4) providing services and conveniences for the employees of the institution, and (5) recruiting and admitting students to the institution's educational program.

**Instruction (CHESS 10-18):**

The instruction program includes those activities carried out for the express purpose of eliciting some measure of educational change in a learner or group of learners. "Educational Change" is defined to include (1) the acquisition or improved understanding of some portion of a body of knowledge, (2) the adoption of new attitudes, and (3) the acquisition or increased mastery of a skill or set of skills. The activities that may be carried out to elicit these educational changes include both teaching activities and facilitating activities. (Note: Facilitating activities are more commonly associated with the design and guidance of a learning experience rather than with teaching something to a learner.) Facilitating is considered an integral part of the design and conduct of an instructional program, but academic advising generally is carried out as a support function for an instructional program. Therefore academic activities are classified within the Academic Support program. The instructional program includes both credit and noncredit instructional offerings.

**Non-Degree Related (CHESS 14-18) Instruction:**

This includes those instructional offerings that are not a part of one of the institution's formal postsecondary degree or certificate programs and that are intended to provide the learner with knowledge, skills, and attitudes typically associated with an academic discipline (such as literature, mathematics, philosophy).

**Other:**

**Physical Plant (CHESS 70-77):**

The Physical Plant Operations program consists of those activities related to maintaining existing grounds and facilities, providing utility services, and planning and designing future plant expansions and modifications. The actual capital expenditures used for plant expansion and modification should not be classified in the *Taxonomy*.

**Public Service (CHESS 30-35):**

The Public Service program includes those program elements established to make available to the public the various unique resources and capabilities of the institution for the specific purpose of responding to a community need or solving a community problem. This program includes the provision of institutional facilities, as well as those services of the faculty and staff that are made available outside the context of the institution's regular instruction and research programs.
### Research (CHESS 20-22):

The Research program includes those activities intended to produce one or more research outcomes including the creation of knowledge, the organization of knowledge, and the application of knowledge. It includes both those activities carried out with institutional funds and those carried out under the terms of agreement with agencies external to the institution. Research activities may be conducted by any number of organizational entities including research divisions, bureaus, institutes, and experimental stations. Instructional activities, such as workshops, short courses, and training grants, should not be classified within the Research program but should be classified as part of Instruction unless they satisfy the specific criteria outlined for inclusion with the Public Service program.

### Research Training (no CHESS code):

### Student Fellowships (CHESS 82):

This subprogram includes all institutional assistance provided to graduate-level students as outright grants-in-aid and trainee stipends. Excluded from this category are funds for which services to the institution must be rendered (for example: teaching assistants, research assistants). Student loans also are excluded.

### Student Financial Support (CHESS 80-82):

The Student Financial Support program includes only the financial assistance provided to students in the form of outright grants, trainee stipends, and prizes, awarded by and/or administered through the institution. Included in this program are tuition and fee waivers and remissions, as well as all gifts and prizes to students that represent outright grants and are not contingent upon the student rendering services to the institution. Intercollegiate athletic scholarships also should be classified here, even though they generally entail some service in the form of participation in the institution's athletic program.

### Student Services (CHESS 50-59):

The Student Service program includes those activities carried out with the objective of contributing to the emotional and physical well-being of the students, as well as to their intellectual, cultural, and social development outside the context of the institution's formal Instruction program.

### Training (no CHESS code):