Form I-9, Employment Eligibility Verification Requirement

Federal regulations require all employers to verify compensated employees employment eligibility in the United States. As a new hire or rehire with North Carolina A&T State University, you are required to complete the Form I-9, Employment Eligibility Verification process with the Division of Human Resources.

Please use the List of Acceptable Documents to identify what type of original documents you should bring with you for the New Faculty Orientation Session. Note: Regulatory guidelines do not allow employers to accept faxed, pre-copied or scanned documents as a valid document to complete the Form I-9.

If you have questions regarding the Form I-9 process, please contact Foreign National Administrator in the Division of Human Resources at 336.334-7862.

Disclosure Notice: North Carolina Agricultural and Technical State University is a participant in the E-Verify program established and administered by the Department of Homeland Security and the Social Security Administration (SSA).